

Application for

Redundancy

The Company is considering the business and we are asking employees to consider if they wish to apply for voluntary redundancy, please complete this form in full and return it to <<Insert Name and Job title>> by <<Insert Date>>

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Name

Department/Team

Job Title

I confirm that I wish to apply for voluntary redundancy.

I understand that the Company may accept my application for voluntary redundancy.

I confirm that I wish to apply for voluntary redundancy. I understand that the Company may accept my application for voluntary redundancy.

Signed

Date

If your application for voluntary redundancy is accepted, we shall confirm acceptance in writing and arrange a meeting to discuss your redundancy and entitlement to redundancy pay.

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