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FREELANCE SOFTWARE DEVELOPER'S AGREEMENT

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THIS AGREEMENT is made the
BETWEEN:

- (1) <<Name of Developer>> of (the “Developer”) and
- (2) <<Name of Client>> [a company registered in the <<Country of Registration>> under number <<Company Registration Number>> whose registered office is at] **OR** [of <<insert Address>> (“the Client”)]

WHEREAS:

- (1) At all material times the Developer is engaged in the business of providing software development services to businesses.
- (2) At all material times the Client is engaged in the business of <<insert description>> and wishes to acquire the services of the Developer.
- (3) The Developer hereby agrees to provide the services to the Client subject to the terms and conditions of this Agreement.

IT IS AGREED as follows:

1. **Definitions and Interpretation**

1.1 In this Agreement, unless otherwise requires, the following expressions have the following meanings:

“**Business Day**”

means any day other than Saturday or Sunday) on which the Client’s premises are open for their full range of services at <<insert location>>;

[“**Client’s Materials**”]

means the materials set out in Schedule 2 which the Client has provided to the Developer for use in the development of the Software;]

“**Confidential Information**”

means information of any kind, whether or not in writing, disclosed by either Party, information which is confidential in nature, whether by the other Party pursuant to, or in reliance on, any Agreement (whether orally or in writing), in any medium, and whether or not the information is specifically stated to be confidential or otherwise.

“**Data Protection Legislation**”

means the Data Protection Act 1998 and any other legislation in force from time to time in the United Kingdom applicable to data protection and not limited to, the UK GDPR (the Regulation (EU) 2016/679), as it forms part of the law of England and Wales, Scotland, and Northern Ireland by virtue of the European Union (Withdrawal) Act 2018 (and regulations made under the Privacy and Electronic Communications Regulations 2003 as amended;

[“**Initial Fee**”]

means the fee payable to the Developer under clause 4.1 on payment of the Milestone 1.

“Intellectual Property Rights”

[“Milestone Payment(s)”]

“Consultant”

“Work”

“Software”

1.2 Unless the context of

1.2.1 “writing”, and communication, includes a reference to any electronic or facsimile transmission or similar means;

1.2.2 a statute or regulation or provision as applied at the relevant time;

1.2.3 “this Agreement” and each of the Schedules attached to this Agreement;

1.2.4 a Schedule attached to this Agreement;

1.2.5 a Clause or paragraph of this Agreement (other than this Clause) or a Schedule attached to this Agreement (other than this Schedule); and

1.2.6 a “Party” or “parties” to this Agreement.

1.3 The headings used in this Agreement shall have no effect upon the interpretation of this Agreement.

1.4 Words imparting the masculine gender shall include the plural and vice versa.

1.5 References to any gender shall include the other gender.

2. **Engagement of the Developer**

2.1 The Client hereby engages the Developer to carry out and complete

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any patents, trade marks, service marks, designs, applications (and rights to those rights) trade, business and internet domain names and e-mail addresses and trade marks and service marks, know-how, rights in designs

regulations, consents, orders, statutes or regulations or a right in paragraph (a); or similar effect or nature as or to paragraph (a) and (b) which now or in the past infringements of any of the

payable to the Developer for each of the Milestones set out in sub-Clause 2.4.;

an independent [or self-employed] person [or person employed by the Developer] in any case is nominated and approved by the Developer (either a person named in Schedule 1 or any other person with suitable skill and

services carried out under this Agreement for the Software; and

created or modified by the Developer in accordance with Clause 1.

For the purposes of reference in this Agreement to:

“writing”, and communication, includes a reference to any electronic or facsimile transmission or similar means;

“a statute or regulation or provision as applied at the relevant time” is a reference to that statute or regulation or provision as applied at the relevant time;

“this Agreement” and each of the Schedules attached to this Agreement and each of the Schedules attached to this Agreement;

“a Schedule attached to this Agreement”;

“a Clause or paragraph of this Agreement (other than this Clause) or a Schedule attached to this Agreement (other than this Schedule)”;

“a “Party” or “parties” to this Agreement.”

The headings used in this Agreement shall have no effect upon the interpretation of this Agreement.

Words imparting the masculine gender shall include the plural and vice versa.

References to any gender shall include the other gender.

The Client hereby engages the Developer to carry out and complete

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- development of the
- 2.2 [The Client shall provide the Client's Materials by <<insert date>> ("the Delivery Date") and the Client shall increment by one Business Day for each day that the Client's Materials is delayed.]
- 2.3 The Developer shall deliver the Software to the Client by <<insert date>> ("the Completion Date").
- 2.4 Prior to the Completion Date, the Developer shall [use reasonable endeavours to] comply with the following:

 - 2.4.1 Initial planning and design shall be submitted to the Client for discussion and/or approval by <<insert date>>.
 - 2.4.2 Design ideas shall be submitted to the Client for selection and/or approval by <<insert date>>.
 - 2.4.3 Development shall commence by <<insert date>>.
 - 2.4.4 Alpha testing shall commence by <<insert date>>.
 - 2.4.5 Beta testing shall commence by <<insert date>>.
 - 2.4.6 The Software shall be submitted to the Client for acceptance testing by <<insert date>>.
 - 2.4.7 <<insert additional milestones>> shall be submitted to the Client for discussion and/or approval by <<insert date>>.

- 2.5 The Developer acknowledges that the Client has a legitimate commercial interest in the Software and that the Client should have the Software completed by the Completion Date. Accordingly, in the event that the Software is not completed by the Completion Date, the Client shall be entitled to a sum of <<insert percentage>>% of the fee payable to the Developer for each Business Day that the Software is not completed by the Completion Date without prejudice to any right to claim damages from the Developer for any further delay.
- 2.6 Whether or not the Consultant carries out all or any of the Work, the Developer shall be responsible for the quality of the Software and shall ensure that the Consultants performing all or any part of the Work shall do so with reasonable care.
- 2.7 The Developer shall be responsible for the rectification of any unsatisfactory work at his own expense.

3. **Nature of Engagement**

- 3.1 The Developer shall be an independent contractor and the Developer's Work shall at all times be exclusively for the Consultant(s) engaged by the Developer to do so. The Client shall not seek to, direct or control the Work nor shall the Client be entitled to do so.
- 3.2 Subject to the provisions of this Agreement, the Developer shall at all times be exclusively responsible for the organization, where, when and how and in what manner the Work is done but shall liaise with the Client (or the Client's representative) to ensure that due account is taken of the impact

materials to the Developer by <<insert date>> ("the Delivery Date") and the Client shall increment by one Business Day for each day that the Client's Materials is delayed.]

<<insert date>> ("the Completion Date").

shall [use reasonable endeavours to] comply with the following:

to the Client for discussion and/or approval by <<insert date>>.

to the Client for selection and/or approval by <<insert date>>.

mitted to the Client on the following <<insert date>>, <<insert date>>;

mmence by <<insert date>>;

mmence by <<insert date>>;

he Client for acceptance testing by <<insert date>>.

quired>>.

ent has a legitimate commercial interest in the Software and that the Client should have the Software completed by the Completion Date. Accordingly, in the event that the Software is not completed by the Completion Date, the Client shall be entitled to a sum of <<insert percentage>>% of the fee payable to the Developer for each Business Day that the Software is not completed by the Completion Date without prejudice to any right to claim damages from the Developer for any further delay.

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rectification of any unsatisfactory work at his own expense.

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the Developer shall at all times be exclusively responsible for the organization, where, when and how and in what manner the Work is done but shall liaise with the Client (or the Client's representative) to ensure that due account is taken of the impact

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of the timing of the
any other contract
the Client.

upon the activities of the Client and
similar third parties also engaged by

3.3 The engagement un
that at any time the
services which are
engage other contr
similar to the Work

mutually non-exclusive that is to say
sultant can provide to other clients
to the Work and the Client can
services which are the same as or

3.4 The Developer in
substitute any Cons
the Work or may
Consultant chosen
perform the Work.
avoid or minimise
beforehand about
carrying out the W
such a substitute
delayed by absence
by the Client (or th
where it is otherwis
Client shall only b
reasonable opinion

on one or more occasions may
any other Consultant engaged on
al Consultant provided that any
e requisite skills and experience to
se all reasonable endeavours to
ns and to consult with the Client
ange in engagement of persons
eloper shall in any event provide
provision of the Work is unduly
any other reason upon notification
) that a delay is unacceptable or
such a substitute or addition. The
accept any Consultant if in its
e to lack of skills, or experience.

3.5 Any act or omis
Agreement, be dee

shall, for the purposes of this
sion of the Developer.

3.6 Whenever possib
equipment, materia

Developer shall use his own
out the Work.

3.7 The Developer is r
performance of its
appointment of the
not create any mutu
offer or accept any
relationship shall he

services available except for the
Agreement. The engagement and
reement to provide the Work does
t of the Client or the Developer to
ement or services. No continuing
ed.

4. **Self-Employment Status**

4.1 The Developer sha
the status of a self
tax and national in
respect of the consi

pendent contractor and shall have
shall be responsible for all income
r similar taxes or contributions in
his Agreement.

4.2 The Developer here
that may be made
income tax or nation
including interest an
Consultant) underta

the Client in respect of any claims
es against the Client in respect of
ns or similar taxes or contributions,
he Work (carried out by him or any
der this Agreement.

4.3 The Developer sha
tax.

of his expenses and value added

4.4 Nothing in this Agr
venture agency, o
employment relation
Developer].

d to create any partnership, joint
hip between the Parties, or any
sultant and [either] the Client [or the

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5. Fee

5.1 [In consideration of the Work, the Developer the [Initial] quotation dated <<insert date>>

are itself the Client shall pay to the Developer >> [as set out in the Developer's

AND/OR

[In consideration of the Work, the Developer the following Milestone

are itself the Client shall make the following payments:

- 5.1.1 The sum of \$ <<insert amount>>
- 5.1.2 The sum of \$ <<insert amount>>
- 5.1.3 The sum of \$ <<insert amount>>
- 5.1.4 The sum of \$ <<insert amount>>
- 5.1.5 The sum of \$ <<insert amount>>
- 5.1.6 The sum of \$ <<insert amount>> on delivery of the Software for acceptance
- 5.1.7 The sum of \$ <<insert amount>> on completion of the Work and delivery of the Software
- 5.1.8 <<insert additional milestones>>

- <<insert amount>> of the initial planning;
- <<insert amount>> of the design ideas;
- <<insert amount>> of each development report;
- <<insert amount>> completion of alpha testing;
- <<insert amount>> completion of beta testing;
- <<insert amount>> on delivery of the Software for acceptance
- <<insert amount>> completion of the Work and delivery of the Software
- <<insert amount>> [as required]>>]

5.2 Payment of the [Initial] Milestone Payment] shall be made only following completion of the Work and shall be made within <<insert period>> of the Developer's invoice for the same.

any >>] shall be made only following completion of the Work and shall be made within <<insert period>> of the Developer's invoice for the same.

Any sums which remain unpaid at the expiry of this period shall incur interest at the rate of <<insert rate>> per annum above the base lending rate of <<insert rate>> per annum on a daily basis from the date of payment of the overdue sum due shall be payable

Any sums which remain unpaid at the expiry of this period shall incur interest at the rate of <<insert rate>> per annum above the base lending rate of <<insert rate>> per annum on a daily basis from the date of payment of the overdue sum due shall be payable

5.3 All payments made shall be expressly exclusive of any value added tax charges

All payments made shall be expressly exclusive of any value added tax charges

5.4 No further payments shall be made by the Client to the Developer for the Work and the Software over and above that set out in this Clause 5 and, without limitation, no payment shall be made for any expenses incurred by the Developer in completing the Work. The Client shall not make any payment to the Developer for the Software itself.

No further payments shall be made by the Client to the Developer for the Work and the Software over and above that set out in this Clause 5 and, without limitation, no payment shall be made for any expenses incurred by the Developer in completing the Work. The Client shall not make any payment to the Developer for the Software itself.

6. Intellectual Property

6.1 Upon receipt in full of the Software, the Client shall be deemed to have acquired all copyright and any other Intellectual Property Rights subsisting in the Software arising out of Chapter IV of the Copyright, Designs and Patents Act 1988.

6.1 Upon receipt in full of the Software, the Client shall be deemed to have acquired all copyright and any other Intellectual Property Rights subsisting in the Software arising out of Chapter IV of the Copyright, Designs and Patents Act 1988.

6.2 Following the assignment of the Intellectual Property Rights in the Software for any purpose, the Client shall be free to use the Software for any purpose not limited to, the purpose for which the Software was originally developed.

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6.3 [The copyright and the Client's Material at all times (subject the Client may ma warranty under sub operate to bestow u for the right to use t

Actual Property rights subsisting in s remain, the property of the Client y part of the Client's Materials that any time, subject to the Client's Nothing in this Agreement shall ights in the Client's Materials save s envisioned by this Agreement.]

7. **Developer's Warranties a**

ent's Indemnities

7.1 The Developer, and not named in Sched out the Work

ged by the Developer (whether or usite skill and experience to carry

7.2 The Developer sha that the Software copyright, other Int rights of publicity, o

reasonable endeavours to ensure looper and shall not infringe any s, moral rights, rights of privacy, ever of any person.

7.3 The Developer he throughout the full pursuant to the law Convention and/or t

opyright in the Software shall, otectio be valid and subsisting o [and the provisions of the Berne Convention].

7.4 The Developer sha dispose of any rig Materials or the Sc enter into any agree rights under this performance of his

transfer, encumber or otherwise other rights in or to the Client's to this Agreement, and shall not hich might conflict with the Client's interfere with the Developer's reement

7.5 Subject to the pro proceedings, claim generality of this pr client basis) agains the Client's use, po with this Agreement Rights belonging to and against the san

7.7, in the event of any actions, including, without prejudice to the of the Client on a solicitor and own- nds that the Developer's Work or hip of the Software in accordance ement of any Intellectual Property per shall indemnify the Client from

7.6 Subject to the pro proceedings, claim generality of this pr own-client basis) ag use or possession o Work in accordance Intellectual Property indemnify the Deve

7.7, in the event of any actions, including, without prejudice to the of the Developer on a solicitor and the grounds that the Developer's or the purposes of carrying out the onstitutes the infringement of any a third party, the Client shall e same.

7.7 The indemnities se indemnified Party:

5 and 7.6 shall apply only if the

7.7.1 notifies the aware of any

mediately in writing upon becoming g, claim, demand or costs;

7.7.2 makes no a Party's prior

ements without the indemnifying

7.7.3 makes all re request;

le to the indemnifying Party upon

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7.7.4 provides all
request; and

to the indemnifying Party upon

7.7.5 allows the
litigation and

complete control over any relevant

8. Client's Warranties

8.1 The Client shall use
the Client's Material
shall not infringe any
rights of privacy, or
person.

reasonable endeavours to ensure that
Developer is original to the Client and
Actual Property Rights, moral rights,
any other rights whatsoever of any

8.2 The Client hereby
throughout the full
pursuant to the law
Convention and/or t

in the Client's Materials shall,
protection, be valid and subsisting
[and the provisions of the Berne
Convention].

8.3 The Client shall not
of any rights of copy
Software except pu

or, encumber or otherwise dispose
in or to the Client's Materials or

8.4 The Client shall not
conflict with the De
with the Developer's

ment or arrangement which might
this Agreement or might interfere
obligations under this Agreement.

9. Liability

9.1 This Clause 9 sets
for any breach of t
Consultants of the
Work and Software
omission (including
duty) arising out of

liability of the Parties to each other
supply by the Developer and any
use made by the Client of the
on, statement, or tortious act or
negligence and breach of statutory
Agreement.

9.2 Subject to sub-Cla
contract, tort (includ
or misrepresentation
opportunity, loss
consequential dam
arises out of or in co

will be liable to the other, whether in
on, or for breach of statutory duty
loss of goodwill, loss of business
or any special, indirect or
suffered by the other Party that
ment.

9.3 Nothing in this Agre
fraud or fraudulent
death or personal in

liability of either Party to the other for
liberate or wilful misconduct, or for

9.4 Nothing in this Ag
under or in respect

or limit the liability of either Party
provisions of Clause 7.

9.5 Without prejudice t
9.2 or 9.3, the total
this Agreement (wh
breach of statutory
100% of the [Fee] C
Client under this A
greater.

ns of Clause 7, or to sub-Clauses
arising out of or in connection with
cluding negligence), restitution, for
on or otherwise) shall be limited to
Payments] paid or payable by the
of £ <<insert sum>> whichever is

10. Confidentiality

10.1 Both Parties under
authorised in writin

provided by sub-Clause 10.2 or as
they shall at all times during the

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continuance of this [insert period>>] after its termination:
 10.1.1 keep confidential the Confidential Information;
 10.1.2 not disclose the Confidential Information to any other party;
 10.1.3 not use any Confidential Information for any purpose other than as contemplated in this Agreement;
 10.1.4 not make any Confidential Information available in any way or part with possession of the Confidential Information to any third party;
 10.1.5 ensure that the Confidential Information is not disclosed by its directors, officers, employees, agents, or any act which, if done by that Party, would constitute a breach of the provisions of this Clause 10.

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10.2 Subject to sub-Clause 10.2.1, the disclosing Party may disclose any Confidential Information to:
 10.2.1 any Consultant, agent, employee, or supplier;
 10.2.2 any of their subcontractors;
 10.2.3 any governmental authority or regulatory body; or
 10.2.4 any of their subcontractors or those of any party described in sub-Clause 10.2.1, 10.2.2, or 10.2.3;

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10.3 Disclosure under sub-Clause 10.2.1 shall be made only to the extent that is necessary for the performance of the Agreement. In each case of disclosure of Confidential Information, the disclosing Party shall first inform the recipient that the Confidential Information is being disclosed. Unless the recipient is a body described in sub-Clause 10.2.1, the disclosing Party shall ensure that the recipient is a authorised employee or officer of such a body, the disclosing Party shall obtain a written undertaking from the recipient to keep the Confidential Information confidential and to use it only for the purposes for which the disclosure is made.

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10.4 Either Party may use Confidential Information for any purpose, or disclose Confidential Information if the Confidential Information is or becomes public knowledge through no fault of the disclosing Party.
 10.5 When using or disclosing Confidential Information under sub-Clause 10.4, the disclosing Party shall ensure that the disclosing Party does not disclose any part of that Confidential Information to any third party without the knowledge of the other Party.
 10.6 The provisions of this Clause 10 shall continue in force in accordance with the terms of this Agreement for any reason.

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11. Termination

11.1 Either Party may terminate this Agreement at any time without notice and without giving any reason.
 11.2 Without prejudice to Clause 11.1, this Agreement shall terminate, notwithstanding Clause 11.1, if either Party fails to observe and remedies the Parties may have, in the following circumstances:
 11.2.1 either Party fails to observe the terms and obligations of this Agreement and the failure, if not remedied within <<insert period>> of the date of notice of such failure from the other Party; or
 11.2.2 either Party becomes insolvent or is in liquidation – either voluntary or compulsory or as a result of the winding up or purposes of bona fide corporate reorganisation.

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reconstruction
whole or any

of a receiver is appointed over the
its.

11.3 The termination of
which have already

without prejudice to any rights
Parties under this Agreement.

12. **[Data Protection**

The Developer will only
Developer's <<insert docu
location(s)>>.]

al information as set out in the
Notice>> available from <<insert

13. **[Data Processing**

13.1 In this Clause 13 a
controller", "data p
meaning defined in

personal data", "data subject", "data
al data breach" shall have the
R.

13.2 [All personal data t
subject to this Agree
a Data Processing
personal data is pro

Developer on behalf of the Client,
ed in accordance with the terms of
the Parties shall enter before any

OR

13.2 [Both Parties shall
out in the Data Pro
provisions of this A
out in the Data Pro
those obligations.

the data protection requirements set
whether this Clause 13 nor any other
either Party of any obligations set
shall not remove or replace any of

13.3 For the purposes of
this Agreement, the
"Data Controller".

islation and for this Clause 13 and
"Data Processor" and the Client is the

13.4 The type(s) of pe
processing, and the
to this Agreement.

ve, nature and purpose of the
ing shall be set out in Schedule 4

13.5 The Data Controlle
and notices require
Processor for the pu

s in place all necessary consents
nsfer of personal data to the Data
chedule 4 to this Agreement.

13.6 The Data Processo
relation to its perfor

ny personal data processed by it in
ations under this Agreement:

13.6.1 Process the
Controller u
such person
the Data Co
by law;

ne written instructions of the Data
r is otherwise required to process
ta Processor shall promptly notify
ng unless prohibited from doing so

13.6.2 Ensure that
measures (a
data from
damage or
potential ha
current state
those meas
Data Contro
the Agreeme

ble technical and organisational
Controller) to protect the personal
ful processing, accidental loss,
ures shall be proportionate to the
events, taking into account the
gy and the cost of implementing
ken shall be agreed between the
ssor and set out in Schedule 4 to

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13.6.3 Ensure that
for processing
that persona

cess to the personal data (whether
) are contractually obliged to keep

13.6.4 Not transfer
written cons
conditions a

side of the UK without the prior
roller and only if the following

13.6.4.1

and/or the Data Processor has/have
guards for the transfer of personal

13.6.4.2

ts have enforceable rights and
s;

13.6.4.3

omplies with its obligations under
egislation, providing an adequate
any and all personal data so

13.6.4.4

r complies with all reasonable
dvance by the Data Controller with
ing of the personal data.

13.6.5 Assist the D
to any and
compliance
security, bre
with supervi
the Informat

ta Controller's cost, in responding
ta subjects and in ensuring its
tion Legislation with respect to
t assessments, and consultations
ators (including, but not limited to,
e);

13.6.6 Notify the D
breach;

undue delay of a personal data

13.6.7 On the Da
dispose of) o
the Data C
required to r

instruction, delete (or otherwise
a and any and all copies thereof to
of this Agreement unless it is
data by law; and

13.6.8 Maintain cor
technical an
demonstrate
the Data Co

rds of all processing activities and
ures implemented necessary to
ause 13 and to allow for audits by
designated by the Data Controller.

13.7 [The Data Process
to the processing of

any of its obligations with respect
s Clause 13.]

OR

13.7 [The Data Proces
subcontractor with
Clause 13 without
consent not to be
Processor appoints

act any of its obligations to a
sing of personal data under this
ent of the Data Controller (such
d). In the event that the Data
a Processor shall:

13.7.1 Enter into a
impose upon
upon the Da
the Data P
obligations;

h the subcontractor, which shall
same obligations as are imposed
use 13 and which shall permit both
ta Controller to enforce those

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13.7.2 Ensure that that agreement

ies fully with its obligations under on Legislation.]

13.8 Either Party may, at days'>> notice, all replacing them with that form part of a when replaced by a

st <<insert period, e.g. 30 calendar provisions of this Agreement, processing clauses or similar terms scheme. Such terms shall apply ent.])

14 Force Majeure

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14.1 Neither Party to the performing their obligations that is beyond the causes include, but failure, industrial accident terrorism, acts of war event or circumstances

liable for any failure or delay in re or delay results from any cause at Party ("Force Majeure"). Such er failure, internet service provider ood, storms, earthquakes, acts of or any other similar or dissimilar ntrol of the Party in question.

14.2 [In the event that a hereunder as a res period>>, the other written notice at the Parties shall agree up to the date of te contractual commitments Agreement.]

t cannot perform their obligations r a continuous period of <<insert tion terminate this Agreement by the event of such termination, the ble payment for all work completed t shall take into account any prior liance on the performance of this

15 Nature of the Agreement

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15.1 Subject to the pro obligations through and [subject to the mortgage, or charge of its rights hereu obligations hereund consent not to be u

entitling the Developer to perform eement is personal to the Parties 13] neither Party may assign, ating charge) [or sub-license] any or otherwise delegate any of its n consent of the other Party, such

15.2 [Subject to the pro the entire agreeme and may not be mo authorised represen

s] OR [This] Agreement contains with respect to its subject matter ment in writing signed by the duly

15.3 Each Party acknow on any representa provided in this A implied by statute d by law.

to this Agreement, it does not rely r provision except as expressly itions, warranties or other terms ded to the fullest extent permitted

15.4 No failure or delay Agreement shall be either Party of a bre be a waiver of any s

cising any of its rights under this er of that right, and no waiver by his Agreement shall be deemed to same or any other provision.

16 Severance

The Parties agree that, i Agreement is found to be provisions shall be deeme remainder of this Agree

r more of the provisions of this rwise unenforceable, that / those remainder of this Agreement. The rceable.

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17 Notices

17.1 All notices under this Agreement shall be in writing and be deemed duly given if signed by, or on behalf of, the designated officer of the Party giving the notice.

writing and be deemed duly given by the designated officer of the Party giving the notice.

17.2 Notices shall be deemed to have been given:

given:

17.2.1 when delivered to the recipient by hand, by a registered messenger or other messenger (including a courier) during business hours of the recipient; or

by hand, by a registered messenger or other messenger (including a courier) during business hours of the recipient; or

17.2.2 when sent, in writing, by post, and a return receipt is generated; or

by post, and a return receipt is generated; or

17.2.3 on the fifth business day after mailing, if mailed by national or international ordinary mail.

by national or international ordinary mail, if mailed by national or international ordinary mail.

In each case notices shall be deemed to have been given to the most recent address or e-mail address notified to the Party.

to the most recent address or e-mail address notified to the Party.

18 Alternative Dispute Resolution

18.1 Any dispute or difference arising between the Parties relating to this Agreement or its subject matter shall be referred to a single arbitrator to be agreed upon by the Parties. In the absence of agreement, then the President of the Institution shall be appointed by the Institution to have all of the powers conferred upon arbitrators by the Arbitration Act 1996 in England and Wales.

Any dispute or difference arising between the Parties relating to this Agreement or its subject matter shall be referred to a single arbitrator to be agreed upon by the Parties. In the absence of agreement, then the President of the Institution shall be appointed by the Institution to have all of the powers conferred upon arbitrators by the Arbitration Act 1996 in England and Wales.

18.2 The Parties hereby agree that the award of the Arbitrator shall [not] be final and binding on both Parties.

The Parties hereby agree that the award of the Arbitrator shall [not] be final and binding on both Parties.

19 Law and Jurisdiction

19.1 This Agreement (including any dispute, controversy, proceedings or claim between the Parties arising herefrom or associated therewith) shall be governed by, and construed in accordance with, the law of England and Wales.

This Agreement (including any dispute, controversy, proceedings or claim between the Parties arising herefrom or associated therewith) shall be governed by, and construed in accordance with, the law of England and Wales.

19.2 Subject to the provisions of this Agreement, any dispute, controversy, proceedings or claim between the Parties arising herefrom or associated therewith shall fall within the jurisdiction of the courts of England and Wales.

Subject to the provisions of this Agreement, any dispute, controversy, proceedings or claim between the Parties arising herefrom or associated therewith shall fall within the jurisdiction of the courts of England and Wales.

IN WITNESS WHEREOF this Agreement has been signed and written before written

executed the day and year first

SIGNED by

<<Full name of the Developer>>

In the presence of

<<Name & Address of Witness>>

SIGNED by

<<Name and Title of person signing for and on behalf of <<Client's Name>>>

In the presence of

<<Name & Address of Witness>>

A

M

P

L

E

The Software

<<Insert full details of the Software provided by the Developer>>

Client's Materials

<<Insert full details of the Client's Materials provided to the Developer>>

Name of any Consultant engaged

<<Insert full name of any Consultant engaged by the Developer>>

Pursuant to Clause 13.4, the following is the type(s) of personal data, the scope, nature and purpose of the processing:

<<Insert full details>>]

[Pursuant to Clause 13.6.2, the following are the technical and organisational measures agreed:

<<Insert full details>>]]

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