

**Notice regarding the obligation to provide information on Register of People with Significant Control (for an individual)**

[<<Insert Name of Person with Significant Control>>] (the "LLP")

<< insert date>>

[By post/email]

Dear [<< insert name of PSC >>],

**Statutory Notice: Obligation to provide information on Register of People with Significant Control up to date**

In accordance with Part 21A of the Companies Act 2006, and the Limited Liability Partnerships (Register of People with Significant Control) Regulations 2016<sup>1</sup> (the "Legislation"), we are under a duty to maintain an up-to-date Register of People with Significant Control ("PSC Register") for the LLP.

We have reasonable cause to believe that a change has occurred to the following particulars stated in respect of you:

We therefore require you, to provide the following information by email to the address shown above], within one calendar month of the date of this notice, the following information concerning your interest, if any, in the LLP:

- 1) Whether or not any such registered change has occurred;
- 2) If so, the date of that change;
- 3) To confirm or correct the information provided in this notice:
  - [Name]
  - [Usual residential address]
  - [Country, state or territory of residence]
  - [Service address if different from usual residential address]
  - [Nationality]
  - [Date of birth]
  - [Date on which you became a person in relation to the LLP]
  - [The nature of your interest in the LLP]
  - [Whether or not you are a person in relation to the LLP]

You should be aware that failure to provide the information required by this notice, or providing false information, may result in a penalty of up to two years imprisonment, or a fine (or both).

<sup>1</sup> These regulations apply Part 21A of, and Schedule 27A of, the Companies Act 2006 (as inserted by the Small Business Enterprise and Employment Act 2015) and the Limited Liability Partnerships (Register of People with Significant Control) Regulations 2016, to LLPs with modifications.

rights until such time as you have provided notice or provided a valid reason sufficient to justify your failure to do so.

Full details of your obligations can be found on the [safelyuk.com](http://www.safelyuk.com) website.

We look forward to hearing from you.

Yours faithfully,

.....  
<<Insert Name of Designated Member>>

For and on behalf of:

<<Insert Name of Limited Liability Partnership>>

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