

<b>Site Address</b>	Garden Centre	
<b>Precise Location</b>	Car park	

<b>Start Date</b>	1 <sup>st</sup> September	<b>End Date</b>	2 <sup>nd</sup> September
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**BRIEF DESCRIPTION OF THE WORKS**

Laying block paving to the car park exte

**SEQUENCE OF OPERATIONS:**

Works area to be closed to traffic before... Ordned off after delivery of blocks

**EQUIPMENT AND PROCEDURES:**

<b>Plant/Tools needed</b>	Block cutter Screeding tool Whacker plate
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<b>PPE required</b> <i>Delete and/or add as appropriate:</i>	Gloves Safety footwear Eye protection Hearing protection Hi Vis clothing Vehicles
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<b>Materials to be used</b>	Sand, Paving
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<b>Operatives required</b>	Labourers, Blo
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<b>Specific Training needed – give details</b>	Trade training
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<b>Permits to Work needed</b> <i>Delete and/or add as appropriate:</i>	No
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<b>Machinery Shutdown and Lock-Off Procedures</b>	Na
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<b>Is Electricity needed</b>	No
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<b>Mobile Phone use – any Restricted Areas</b>	Not in vicinity	
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<b>Means of protection to other people</b> <i>Delete and/or add as appropriate:</i>	No unauthoris	ed in vicinity of manoeuvring vehicles
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<b>Site Access and Egress</b>	Via main entra	
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<b>Access to Works Area</b>	From site com	
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<b>Means of Access to Height</b> <i>Delete and/or add as appropriate:</i>	Na	
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<b>Fall Prevention Measures</b>	Na	
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<b>COSHH Assessment Carried Out</b>	NA	
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<b>Suitable Welfare Arrangements – give details</b>	Site office	
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<b>Traffic Management in Place</b>	Banksmen to	reversing.
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<b>First Aid Cover – give details</b>	See site office	
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<b>Accident Procedures – give details</b>	See site office	
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<b>Overhead Power Cables – are goalposts in place</b>	Na	
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<b>Noise Issues</b>	Na	
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<b>Dust Control</b>	Na	
<b>Vibration Control</b>	Na	
<b>Fire Plan in Place</b>	See site office	
<b>Site Contact Details including Emergency Numbers Etc</b>	See site office	

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