

[Print on

insert Address]

<<Name of Expectant Mother>>  
<<Address>>  
<<Address>>  
<<Address>>  
<<Post Code>>

<<Date>>

Dear <<Name of Expectant Mother>>

Thank you for your written confirmation. As your employer, I take all reasonable precautions to ensure your safety in your employment. To assist me, I would appreciate a discussion of your duties and some of the hazards that you may face when carrying out your normal work activities. This will enable me to assess the health and safety of you and your baby.

Legislation requires that as your employer, I take all reasonable precautions to ensure your safety whilst you continue in your employment. To assist me, I would appreciate a discussion of your duties and some of the hazards that you may face when carrying out your normal work activities. This will enable me to assess the health and safety of you and your baby.

However, in the first instance, you should discuss any concerns with your G.P. and take action as follows:

and take action as follows:

- a. Show your G.P. your job description and discuss any changes that are necessary to your work activities.
- b. Let me know in writing any concerns that you have in your employment. This will enable me to assess the health and safety of you and your baby.

any changes are necessary to your work activities. Your G.P. may have that are relevant to your work activities. This will enable me to accurately carry out an assessment of the health and safety of you and your baby.

Should you have any concerns whatsoever regarding your employment, please do not hesitate to contact me on the following telephone number: <<Contact Telephone Number>>.

employment, please do not hesitate to contact Telephone Number>>.

Yours Faithfully,

<<Name>>  
<<Title>>

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